

TOWN OF EAST WINDSOR  
PARKS AND RECREATION COMMISSION

SPECIAL MEETING  
September 10, 2018

Subject to Commission Approval

The Meeting of the Park and Recreation Commission was called to order by Chairman Szymanski at 6:00 PM in the Parks and Recreation office, Town Hall Annex, 25 School Street, East Windsor, CT

**PRESENT:** Chairman Symanski; Commissioners Bagdikian and Simpkins; Director Maltese, and A. Irene Mosher from the Park Office.

**ABSENT:** None

**ESTABLISHMENT OF QUORUM:**

A quorum was established as three (3) Commissioners were present.

**APPROVAL OF MINUTES**

**MOTION: To APPROVE minutes of July 9, 2018 Meeting as written**

**Simpkins moved/ Bagdikian second/VOTE: In favor: Unanimous**

**OLD BUSINESS:**

- a. East Windsor Dog Park will be holding Barktoberfest on October 6, 2018. Thus far they have had good response from people planning to attend.
- b. CIP 2019-2010  
At the last meeting the Commissioners were asked to think of ideas or suggestions for a 5 year CIP plan. Commissioner Symanski brought up the basketball court at East Windsor Park on Reservoir Road. The Director stated that she is getting bids on improvement of this court. Hinding Tennis, who also does basketball courts, state that because of the proximity to water, care would need to be taken with any expansion. Expansion would require major fencing to keep the ball from going down the hill into the water and will also need a great deal of fill. There could be expansion toward the tennis courts but there is a need to be careful not to encroach on the drive way. Hinding Tennis will provide a complete schematic of a possible expansion plan. For now the hoops need to be replaced since they were broken over the summer. They will be replaced with goose neck hoops rather than adjustable. The director should have a quote by Wednesday.

After looking over the town parks, the director suggest the following future shovel ready projects:

1. Doing work at Prospect Hill Park. There is an area that needs to be cleared for parking. There could potentially be another soccer field. At the very least put in a new swing set.
2. A 3<sup>rd</sup> soccer field at Abbe Road. The Town owns a lot of land and the trees would need to be cleared. With the concession stand and bath rooms going in, another soccer field would allow for more revenue. The wetlands people have said that another field is not really an issue. The director will be getting an irrigation quote and a clearing quote. The field could also be a multi use field.
3. Do another Broad Brook Pond dredging. This has not been done recently and there is a lot of dirt and other debris in the Pond. This would probably be a million dollar project.
4. Could put another soccer/multiuse field at the Reservoir in place of the second ball field.

## **NEW BUSINESS**

### **a. Financial Accounts Review**

The Commissioners were given a copy of the current statement of activity for this fiscal year. To date there has not been much spent. In this fiscal year, it will be necessary to purchase another freezer for the Park since it now heats up rather than cools. This freezer was in place when the current director was hired and needs replacement. The ice machine will also need replacing since it is not able to keep up with the demand for ice, especially on the very hot days.

### **b. East Windsor Park Seasonal Update**

The Commissioners were given reports of attendance and income figures for the summer as well as a three year comparison. The bad weather experienced this summer affected some of the numbers. Pavilion numbers held steady. However, only 8 season passes were sold. With the construction of splash pad the numbers should increase. The Commissioners will have to take a close look at admission fees for the coming year. For some there is a perception that the water is not clean but the Health Department checks it regularly. . Both the Director and the Recreation Lead are looking at more ways to attract people to the Park. The Commissioners were also given a copy of the Snack Bar reconciliation with figures to date. Income for the Snack Bar is ahead of last year due in part the weekly Car Show.

- c. Aquatics Update: The Commissioners were given a report of the Aquatics activities. The swim hours were adjust to 10 am to 6 pm. Usually there are few people coming to swim after 6pm so this adjustment helped with lifeguard hours.
- d. November Meeting Date: Since Monday, November 12, 2018 is the observance of Veteran's Day, the Commission members chose to move the meeting to the week prior which is November 5, 2018
- e. Park Director's Report  
Hinding Tennis is working on the basketball court in Pierce Park. After examining the court thoroughly, they determined that it was not necessary to remove the whole things but to resurface it, seal the cracks and repaint for \$6000 instead of \$25,000. There are new hoops at the Park. Hinding Tennis will also pressure was the tennis courts at East Windsor park. The weather has been holding up the completion of these projects.

The Director stated that it was a good summer despite the weather. Camp was well attended. There were a total of 90 children who attended camp this summer. There were many new faces and those attending tended to be younger than in the past. Because of an injury and complications following surgery, the Camp Director was unable to work this summer. However, the assistant director rose to the occasion and did a fantastic job. The camp staff also stepped up and made everything work. The Camp Director has assured everyone that she will return next summer. The life guards were short staffed this summer so it is hoped that more young people will want to be lifeguards next summer.

The addition of the Car Show at the Park on Tuesday evenings has been well received. They were very respectful of the property and it also brought in additional funds.

The afterschool programs at Broad Brook School and East Windsor Middle School are booked and ready to move forward.

The Director noted the following upcoming events:

1. Heritage Day. September 22, 2018. The Park and Rec Department will have a booth and the Dance Class will be doing a float for the parade.
2. Halloween event on Thursday, October 25, 2018 to be held at East Windsor High School. This event will be done in conjunction with the Leo's Club and the PTO.

3. The Annual Torch Light Parade and Carol Sing, done with the Broad Brook Fire Department, will be held on December 22, 2018.

The Director stated that she has been working on presentations for the upcoming budget season.

**Warehouse Point (Osborne Field) Park/Volunteer Park (Warehouse Point)**

- f. 2019 Meeting Dates: The Commission members were given the dates for the 2019 meetings. After a short discussion, the November dates was change from November 11, 2019 (Veteran's Day) to November 4, 2019.

**CORRESPONDENCE**

None

**MISCELLANEOUS**

**APPROVAL OF BILLS**

Bills were approved by Commissioner Simpkins

**ADJOURMENT**

**MOTION: To AJOURN MEETING AT 6:48 pm**

**Simpkins moved/Bagdikian second/Vote: In favor Unanimous**

Respectfully Submitted

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Alma Irene Mosher  
Recording Secretary